



Office of Intercollegiate Athletics • 1337 Lower Campus Road • Honolulu, Hawai'i 96822-2370

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*Reference: Kay McIntyre
HelmsBriscoe Global Accounts Manager
Macclesfield, Cheshire, England, UK

To Whom It May Concern:

I have known Kay McIntyre since she joined HelmsBriscoe as Manager of Global Accounts in 2015. Navigating the landscape of soliciting hotels for our team from Hawaii as we travel to the mainland on numerous occasions each year has been very much welcomed. She has developed considerable expertise in working with our State's procurement requirements as well as her understanding of the type of hotels we wish to stay in while traveling to make the experience for our student-athletes quite comfortable.

Kay is a very trusted planner and discusses with me the needs of our team, coaches, and staff as we travel to California on numerous occasions each year. She is professional in her demeanor as well as having an empathetic approach in her dealings with me on a personal level. We have developed a very cordial relationship throughout the years and my wife and I have actually traveled to London and met with her and one of her other colleagues.

The challenges faced by being so far removed from us here in Hawaii with our annual travel to California is not really an issue since she finds the best possible venues that we can find accommodations at for each city we visit. She definitely exceeds expectations and satisfies all of the needs that we have as a particular program constantly traveling to different cities on the mainland. Her diligence and attention to detail is very much appreciated as she solicits our hotel needs as well as other amenities that go along with traveling with a team, such as parking, meals, and study hall venues.

Sincerely,

Robert L. Coolen
Head Softball Coach